

**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse**  
**311 S Center Ave, Rm 205**  
**Jefferson, WI 53549-1701**

**Wednesday, March 17, 2021 @ 8:30 am**

Join Zoom Meeting  
<https://zoom.us/j/94186699586>  
Meeting ID: 941 8669 9586#  
Dial by your location: +1 312 626 6799

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 17, 2021 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2021 Report
8. Introduction of the New Jefferson County Water Resources Management Specialist, Marisa Ulman
9. Discussion on Natural Resources Conservation Service (NRCS) Report
10. Discussion on Departmental Updates
11. Discussion and Possible Action on Jefferson County Soil Builders
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
15. Review of the Monthly Financial Report (January)
16. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting April 21, 2021 @ 8:30 am in Room 205
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## February 17, 2021

### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Dan Herbst (UWEX Member), John Kannard (UWEX Member) and Kirsten Jurcek (FSA Rep) were present. Mike Kelly (Secretary) (@8:50) and Margaret Burlingham (PACE Rep) were present via Zoom. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD), Kim Liakopoulos, LWCD and David Terrall, Wildlife Damage Abatement & Claims Program. Gerry Kokkonen, LWCD was present via Zoom.

- Others in Attendance: Dean Weichmann, Anita Martin (via Zoom)

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Review of the February Agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the January 20, 2021 Meeting Minutes:

Herbst made a motion to approve the January 20, 2021 meeting minutes as written, Kannard seconded. Motion passed 6/0.

### 6. Public Comment:

Dean Weichmann from Jefferson County Soil Builders addressed the committee in regard to a farmer lead watershed group in Jefferson County. Weichmann is asking for names of interested parties and donations. Weichmann would like to be added to a future agenda for further consideration.

### 7. Communications:

- Department of Agriculture, Trade & Consumer Protection January 2021 Report.
- Introduction of the new FSA Representative, Kirsten Jurcek.

### 8. Discussion and Possible Action on Wildlife Damage Claims for 2020 - Dave Terrall, USDA Wildlife Services:

Christensen made a motion to approve the Wildlife Damage Claims for 2020 as presented, Kannard seconded. Motion passed 6/0.

Kannard made a motion to approve the Harvest Waiver Exemption for Ingersoll, Jurcek seconded. Motion passed 6/0.

### 9. Discussion and Possible Action on Harvest Waiver Exemptions - Dave Terrall, USDA Wildlife Services:

Item #9 was discussed and acted upon along with item #8.

**10. Natural Resources Conservation Service (NRCS) Report:**

NRCS didn't attend the meeting therefore a report was unavailable.

**11. Discussion on Departmental Updates:**

The Land & Water Plan was accepted by the State Land & Water Board 2/2/2021 and unanimously approved by the County Board 2/9/2021. Nutrient Management Plan (NMP) update classes have been completed for the 2020/2021 season. Many Farmland Preservation Program (FPP) Annual Certificates and 590 NMP Checklists have already been received for the 2021 season. Interviews are being conducted for the Water Resources position.

**12. Discussion and Possible Action on the 2021 LWCD Budget Amendment for the Multi-Discharger Variance:** Herbst made a motion to approve the Land & Water Conservation Department Budget Amendment Resolution and forward it on to the Finance Department, Kannard seconded. Motion passed 7/0.

**13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):** There were no notices.

**14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:** There were no cancellations.

**15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:** Kokkonen filed a PACE application with NRCS and is awaiting the statewide ranking outcome. American Farmland Trust is anticipating a response to additional PACE funding opportunities, hopefully in March.

**16. Review of the Monthly Financial Report (December 2020):**

The most recent statement of revenues and expenditures was distributed.

**17. Discussion on Items for the Next Agenda:**

Possible agenda items include: Weichmann - Jefferson County Soil Builders

- **Next Scheduled Meeting:** March 17, 2021 @ 8:30 am in Room 205

**18. Adjournment:**

Herbst made a motion to adjourn at 9:10 am, Christensen seconded. Motion passed 7/0.



**DATCP REPORT**  
**Bureau of Land and Water Resources**  
**March 2021**

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**Soil and Water Resources Management Grants**

- The 2022 Joint DATCP/DNR Nonpoint Source Grant Application is available on the SWRM Grant Resources [webpage](#). Email applications to [datcpswrm@wisconsin.gov](mailto:datcpswrm@wisconsin.gov) by April 15, 2021.

**Producer-led Grant Program**

- We held our 5th annual Producer-Led Workshop in partnership with UW-Madison Division of Extension and Wisconsin Land & Water with over 85 participants. It was a great turnout, even with the virtual format, with interactive sessions that included how to better engage your audience, producer-led group project updates, a presentation from General Mills on regenerative agriculture in Wisconsin and plenty of time for discussion. Information materials from the workshop will be posted to our program webpage.

**Annual Reports to DATCP**

- **Reminder: Reports are due March 15, 2021.** Information gathered is used to develop the *Wisconsin Soil and Water Conservation Annual Report*. If you have a story you would like featured or you need the link resent, please contact Coreen Fallat; [coreen.fallat@wisconsin.gov](mailto:coreen.fallat@wisconsin.gov).

**Governor's Budget Summary**

- The Governor's budget was released last month and recommends an additional \$7 million in various conservation related items. A summary of items to note are listed below. The budget now begins its long journey to become a final piece of legislation. We will keep you posted on the status of the items below.
  - Conservation staffing: Recommends an additional \$3,600,000 SEG in FY22 and \$3,708,000 SEG in FY23 for grants to counties for county conservation staff to support land and water conservation activities. Also recommends providing \$1,800,000 GPR each year for county conservation staff to support climate change resiliency efforts.
  - Producer-led: Recommends increasing the amount available for these grants to \$1 million each year.
  - Conservation grants: Recommends establishment of program to provide grants and technical assistance to connect farmers with technology and practices to promote soil health, water quality and regenerative agricultural practices (\$320,000 each year).
  - Nitrogen optimization pilot program: Recommends a pilot program to support practice implementation to reduce nitrate loading. (\$500,000 in FY22).
  - Reducing carbon with agricultural practices: Recommends a pilot program to study carbon market feasibility and cost-share regenerative agriculture practices. (\$370,000 each year).
  - Biodigester planning grant program: Recommends planning grants for regional biodigesters. (\$250,000 each year)
  - Farmland preservation implementation grants: Recommends statutory language change to allow grants to be used for implementation of the farmland preservation plan.

## **Land and Water Conservation Board-LWRM Plans**

- 2021 Annual Workplan templates were sent out in February. If you did not receive the template or if this is the first time you are completing a workplan and you have some questions please contact Lisa Trumble at [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov) Workplans are due April 15, 2021.
- The next LWCB meeting will be April 6, 2021. Four counties will be presenting five year reviews of their LWRM plans: Dunn, Crawford, Sawyer, Shawano. The meeting will be held virtually using Microsoft Teams and links will be provided. Zach Zopp will be working with the Board and counties to make sure everyone can join the meeting. Please contact [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) for questions regarding joining via Microsoft Teams.

## **Agricultural Impact Statement (AIS)**

- The AIS program published two agricultural impact statements in February 2021.
  - AIS #4372 for the realignment and resurfacing of County Hwy F from Wis. Hwy 78 to Wis. Hwy 39 in Iowa County was published on February 2, 2021. Access [AIS #4372](#) and [AIS #4372 Appendices](#) at the provided links or visit [agimpact.wi.gov](http://agimpact.wi.gov) for more information.
  - AIS #4358 for the acquisition of agricultural lands to construct a new wastewater treatment plant for the City of Mondovi in Buffalo County was published on February 25, 2021. Access [AIS #4358](#) and [AIS #4358 Appendices](#) at the provided links or visit [agimpact.wi.gov](http://agimpact.wi.gov) for more information.
- Contact [zach.zopp@wisconsin.gov](mailto:zach.zopp@wisconsin.gov) for questions regarding these statement or the AIS program.

## **Conservation Reserve Enhancement Program (CREP)**

- The 2020 CREP Annual Report is available on the CREP website at the following [link](#). Thanks to all of your efforts at the local offices for working with landowners to put so many acres of conservation practices on the ground.
- Virtual CREP 101 Training is offered by DATCP to all CREP counties. The training is offered per LCD request and reviews program requirements, landowner engagement, agency partnership coordination and county administrative processes. All local agency partners are invited to attend and the training is valuable to both new and seasoned local CREP staff. Please contact Brian Loeffelholz at [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov) to set up a time for training in your county.

## **Farmland Preservation Program and Agricultural Enterprise Areas**

- A limited amount of planning grant funding is available to counties who are planning on updating or recertifying their county's Farmland Preservation Plan. Applications are due March 25, 2021, applications are available by request. To request an application, please contact [DATCPworkinglands@wisconsin.gov](mailto:DATCPworkinglands@wisconsin.gov).
- The 2021 Agricultural Enterprise Area petition period is open! The application, instructions, and examples of successful petitions are available on the Petitioning for AEA Designation at the following [link](#). Please contact Wednesday Jordan at [wednesday.jordan@wisconsin.gov](mailto:wednesday.jordan@wisconsin.gov) with any questions.
- Virtual Intro to the Farmland Preservation Program trainings is being offered by DATCP staff to all counties. The training is offered by request and reviews the different aspects of the program, participation options, county administration process and an overview of the county's current program. This training is available to all that engage with the FP program and is valuable to anyone familiar or new to the farmland preservation program. Please contact [DATCPworkinglands@wisconsin.gov](mailto:DATCPworkinglands@wisconsin.gov) to set up a training for your county.

## **Staffing Update**

- Dave Russell will be retiring on March 5th. Dave has an impressive 37 years of state service! 15 years as an Environmental Engineer with the Dept. of Industry, Labor, and Human Resources (DILHR)/Dept. of Commerce; and another 22 years with DATCP (7 years as State Drainage Engineer, and the last 15 years as the

Southwest Area Conservation Engineer). Please help us in congratulating Dave on his retirement and thanking him for all his years of service!

- There are a number of staffing changes in the Soil and Watershed Section. Ryan Erisman recently left state service to pursue other career opportunities. We are currently in the process of filling two additional conservation specialists, so we hope to have a couple of new faces joining our team soon!

02/23/2021  
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Jefferson County  
FLEXIBLE PERIOD REPORT

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FROM 2021 01 TO 2021 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
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12401 Land Conservation							
12401 411100 General Property Taxes	-350,330	0	-350,330	.00	.00	-350,330.45	.0%
12401 421001 State Aid	-164,693	0	-164,693	.00	.00	-164,693.00	.0%
12401 432099 Other Permits	-150	0	-150	.00	.00	-150.00	.0%
12401 451010 Sale Of Maps & Plat Books	-50	0	-50	.00	.00	-50.00	.0%
12401 451020 Other Fees	-310	0	-310	-20.00	.00	-290.00	6.5%
12401 451421 Crep Cancellation Fee	-100	0	-100	.00	.00	-100.00	.0%
12401 458001 Tree Sales	-8,000	0	-8,000	-600.00	.00	-7,400.00	7.5%
12401 458005 Ag & Horti Supply Revenue	-50	0	-50	.00	.00	-50.00	.0%
12401 458009 Livestock Siting App Review F	-2,200	0	-2,200	.00	.00	-2,200.00	.0%
12401 458013 Farmland Cert Fee	-17,000	0	-17,000	-1,275.00	.00	-15,725.00	7.5%
12401 511110 Salary-Permanent Regular	81,302	0	81,302	6,919.67	.00	74,381.91	8.5%
12401 511210 Wages-Regular	289,837	0	289,837	21,317.77	.00	268,519.23	7.4%
12401 511330 Wages-Longevity Pay	904	0	904	.00	.00	903.75	.0%
12401 512141 Social Security	27,350	0	27,350	2,040.50	.00	25,309.50	7.5%
12401 512142 Retirement (Employer)	25,113	0	25,113	1,906.01	.00	23,206.99	7.6%
12401 512144 Health Insurance	64,122	0	64,122	4,547.31	.00	59,574.69	7.1%
12401 512145 Life Insurance	105	0	105	8.57	.00	96.43	8.2%
12401 512151 HSA Contribution	5,250	0	5,250	2,603.91	.00	2,646.09	49.6%
12401 512173 Dental Insurance	5,448	0	5,448	386.41	.00	5,061.59	7.1%
12401 531301 Office Equipment	100	0	100	.00	.00	100.00	.0%
12401 531303 Computer Equipmt & Software	50	0	50	.00	.00	50.00	.0%
12401 531311 Postage & Box Rent	1,200	0	1,200	78.90	.00	1,121.10	6.6%
12401 531312 Office Supplies	600	0	600	10.47	.00	589.53	1.7%
12401 531313 Printing & Duplicating	400	0	400	.00	.00	400.00	.0%
12401 531314 Small Items Of Equipment	250	0	250	.00	.00	250.00	.0%
12401 531324 Membership Dues	1,904	0	1,904	1,844.00	.00	60.00	96.8%
12401 531341 Agricultural & Horti Suppli	4,500	0	4,500	.00	.00	4,500.00	.0%
12401 531348 Educational Supplies	50	0	50	.00	.00	50.00	.0%
12401 531351 Gas/Diesel	1,200	0	1,200	.00	.00	1,200.00	.0%
12401 532325 Registration	860	0	860	.00	.00	860.00	.0%
12401 532332 Mileage	20	0	20	.00	.00	20.00	.0%
12401 532335 Meals	150	0	150	.00	.00	150.00	.0%
12401 532336 Lodging	725	0	725	.00	.00	725.00	.0%
12401 533225 Telephone & Fax	200	0	200	9.12	.00	190.88	4.6%
12401 533236 Wireless Internet	1,100	0	1,100	83.12	.00	1,016.88	7.6%
12401 535242 Maintain Machinery & Equip	800	0	800	24.46	.00	775.54	3.1%
12401 535259 Tree Planter Service	50	0	50	.00	.00	50.00	.0%
12401 535349 Other Supplies	80	0	80	.00	.00	80.00	.0%

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Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2021 01 TO 2021 01

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 571004 IP Telephony Allocation	941	0	941	.00	.00	941.00	.0%
12401 571005 Duplicating Allocation	63	0	63	.00	.00	63.00	.0%
12401 571009 MIS PC Group Allocation	19,325	0	19,325	.00	.00	19,325.00	.0%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,420	0	4,420	.00	.00	4,420.00	.0%
12401 591519 Other Insurance	4,465	0	4,465	.00	.00	4,465.12	.0%
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12402 Wildlife Crop Damage							
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12402 421001 State Aid	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
12402 529299 Purchase Care & Services	20,000	0	20,000	.00	.00	20,000.00	.0%
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12404 Local Cost Share Program							
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12404 421001 State Aid	-5,500	0	-5,500	.00	.00	-5,500.00	.0%
12404 521219 Other Professional Serv	5,500	0	5,500	.00	.00	5,500.00	.0%
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12405 DATCP Cost Share							
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12405 421003 State Aid GPR	-12,000	0	-12,000	.00	.00	-12,000.00	.0%
12405 421004 State Aid Bonded	-33,750	0	-33,750	.00	.00	-33,750.00	.0%
12405 593701 Cost Share Payment	45,750	0	45,750	.00	5,610.50	40,139.50	12.3%
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12406 Non-Metallic Mining							
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12406 411100 General Property Taxes	10,825	0	10,825	.00	.00	10,825.00	.0%
12406 432005 Non-Metallic Annual Fee	-9,430	0	-9,430	.00	.00	-9,430.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	.00	.00	60.00	.0%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 531351 Gas/Diesel	50	0	50	.00	.00	50.00	.0%
12406 532325 Registration	100	0	100	.00	.00	100.00	.0%
12406 532335 Meals	25	0	25	.00	.00	25.00	.0%
12406 532336 Lodging	330	0	330	.00	.00	330.00	.0%
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12407 Farmland Easement							
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12407 481001 Interest & Dividends	-3,000	0	-3,000	-14.17	.00	-2,985.83	.5%

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Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2021 01 TO 2021 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12407 531311 Postage & Box Rent	25	0	25	.00	.00	25.00	.0%
12407 531312 Office Supplies	125	0	125	.00	.00	125.00	.0%
12407 531313 Printing & Duplicating	20	0	20	.00	.00	20.00	.0%
12407 594960 Capital Reserve	137,660	0	137,660	.00	.00	137,660.00	.0%
12407 699800 Resv Applied Capital	-134,830	0	-134,830	.00	.00	-134,830.00	.0%
12408 County Farm							
12408 411100 General Property Taxes	97,351	0	97,351	.00	.00	97,350.92	.0%
12408 482003 County Farm Land Rent	-100,427	0	-100,427	.00	.00	-100,427.00	.0%
12408 529170 Grounds Keeping Charges	1,076	0	1,076	.00	.00	1,076.08	.0%
12408 535249 Sundry Repair	2,000	0	2,000	1,409.30	.00	590.70	70.5%

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Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2021 01 TO 2021 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	41,280.35	5,610.50	-46,890.85	.0%